

School Pathways SIS
HQT/Staff Assignment for Fall 2

CALPADS Info Session

- What is the relevance of Highly Qualified Teacher (HQT) status to NCLB Compliance?
- Are both HQT status and credential information required in CALPADS submissions?
- How is the HQT status determined by SPSIS?
- How has the reporting on job classification and staff assignments changed in CALPADS and SPSIS?
- When will the changes be reflected in SPSIS?

Topics covered

- Fall 1
 - Certification by: February 12*
 - Amendment: February 12 - March 15*
- Fall 2
 - Certification by: April 30
 - Amendment: May 1 – May 31
- Spring 1
 - Certification by: March 26
 - Amendment March 27 – April 23

* Updated by Dec. 15th Flash

Updated CALPADS Timeline

- Under CALPADS, teachers can be designated as a Highly Qualified Teacher by:
 - Exam/Testing
 - An educator has demonstrated subject matter competence on the basis of passing a Commission on Teacher Credentialing (CTC)-approved examination in the NCLB core academic subject area
 - Coursework
 - An educator has demonstrated subject matter competence by completion of a Commission on Teacher Credentialing (CTC) approved subject matter program, completion of a major equivalent (32 non-remedial semester units in a particular discipline from an accredited institution of higher education), or a graduate degree in the NCLB core academic subject area.
 - National Board Certification
 - An educator has demonstrated subject matter competence by obtaining National Board Certification in the NCLB core academic subject area.

HQT Status and NCLB Compliance

- Under CALPADS, teachers can be designated as a Highly Qualified Teacher by: (continued)
 - HOUSSE
 - An educator has demonstrated subject matter competence by completion of the California High Objective Uniform State Standard of Evaluation (HOUSSE), which consists of an assessment of qualifications and experience.
 - VPSS
 - An educator teaching in a special setting has demonstrated subject matter competence in mathematics, science, social science, and/or English through the Verification Process for Special Settings (VPSS).

HQT Status and NCLB Compliance

- For core secondary and elementary academic courses (only), the HQT status of the instructor will be used to determine whether the class is NCLB compliant
- Course and instructor data will be submitted to CALPADS to meet the federal NCLB requirement to report “The percentage of core academic classes taught by teachers who are highly qualified and the percentage taught by teachers who are not...”
- Report produced in CALPADS titled “NCLB Core Course Section Compliance – Detail”

HQT Status and NCLB Compliance

- Instructor credential information is ***not*** submitted to CALPADS by schools/LEAs. Instead, SEIDs are used to link instructors to credential information directly from the Commission on Teacher Credentialing (CTC)
- Since CALPADS will not accept staff data without a SEID, and some lifetime credential holders may not yet have SEIDs, CDE is aware counts maybe incomplete for 2009-2010 for some LEAs. (CALPADS Data Guide pg 23)

Instructor data requirements


- CALPADS plans on discontinuing collection of HQT status from LEAs once CALTIDES is online
- CALTIDES will link teacher course assignments with teacher certifications, authorizations, and HOUSSE and VPSS information

Instructor data requirements

Site Home | Administration | School | Teacher Pages | Parents - Students | Help | Logout

Search | List | Staff Info | **Credentials / NCLB** | Employment | Assignments | Dashboard

Staff Credentials / NCLB Compliance

 **Joe Admin** Staff Number: 12353 Contact Phone:
 Gender: M Work E-Mail:
 Job Classification: Administrator

List of Credentials
[Add credential record](#)

Select	Credential Name and Type	Highly Qualified?	Name on Form	Document Number	Expires	Areas Authorized to Teach
No Credentials Entered						

[Edit](#)

NCLB Status
[Edit NCLB Status](#)

State Code	Subject	HQT Competency Category (Elementary)	HQT Competency Category (Secondary)
2134	Secondary English/Language Arts/Reading (through IS)	Coursework	Coursework
2231	Secondary foreign language (through IS)	HOUSSE	HOUSSE
2418	Secondary Mathematics (through IS)		

* Rows with a grey background are not compatible with the latest version of state codes and are provided here as historic reference (will be removed at a future date)

[Embedded Files](#)

- HQT status can be found in the Credentials / NCLB tab of staff records

HQT status in SPSIS

NCLB Status

[Edit NCLB Status](#)

State Code	Subject	HQT Competency Category (Elementary)	HQT Competency Category (Second)
2134	Secondary English/Language Arts/Reading (through IS)	Coursework	Coursework
2231	Secondary foreign language (through IS)	HOUSSE	HOUSSE
2418	Secondary Mathematics (through IS)		


* Rows with a grey background are not compatible with the latest version of state codes and are provided here as historic reference (will be removed at a future date)

- Clicking on Edit NCLB Status will bring up a list of course categories

Site Home | Administration | School | Teacher Pages | Parents - Students | Help | Logout

Search | List | Staff Info | **Credentials / NCLB** | Employment | Assignments | Dashboard

Staff Credentials / NCLB Compliance

 **Joe Admin** | Staff Number: 12353 | Contact Phone:
Gender: M | Work E-Mail:
Job Classification: Administrator

Edit NCLB Status

Click on each subject category to expand the list below to select how this staff member is Highly Qualified to teach a subject course. When done, scroll to the bottom and click save when done.

To change the status for multiple subject codes, check all the subject codes to change and make the appropriate selections below:

Elementary | **Secondary**
Not Highly Qualified | Not Highly Qualified

- (Not Categorized)
- [Agricultural Education](#)
- [Art](#)
- [Business Education - Marketing](#)
- [Business Education - Office](#)
- [Career Technical Education - Arts, Media and Entertainment](#)
- [Career Technical Education - Building Trades and Construction](#)
- [Career Technical Education - Consumer and Family Studies](#)
- [Career Technical Education - Education, Child Development and Family Services](#)

- Click on a category to expand that section

HQT status in SPSIS

Edit NCLB Status

Click on each subject category to expand the list below to select how this staff member is Highly Qualified to teach a subject course. When done, scroll to the bottom and click save when done.

To change the status for multiple subject codes, check all the subject codes and change and make the appropriate selections below:

Elementary	Secondary
Not Highly Qualified	Not Highly Qualified

(Not Categorized)

Agricultural Education

Check all in category

4010 Plant and soil science

4020 Animal science

4030 Agricultural Mechanics

4040 Agricultural Business

4050 Ornamental Horticulture

4060 Forestry and natural resources

4070 Agriscience

4098 Other agriculture and Natural Resources

Elementary

Secondary

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Not Highly Qualified

Art

Business Education - Marketing

- Specify the HQT status for under Elementary and Secondary if Highly Qualified under each subject code individually

HQT status in SPSIS

Edit NCLB Status

Click on each subject category to expand the list below to select how this staff member is Highly Qualified to teach a subject course. When done, scroll to the bottom and click save when done.

To change the status for multiple subject codes, check all the subject codes to change and make the appropriate selections below:

	Elementary	Secondary
(Not Categorized)	Not Highly Qualified	Not Highly Qualified
<u>Agricultural Education</u>		
<input checked="" type="checkbox"/> Check all in category		
<input checked="" type="checkbox"/> 4010 Plant and soil science	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4020 Animal science	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4030 Agricultural Mechanics	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4040 Agricultural Business	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4050 Ornamental Horticulture	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4060 Forestry and natural resources	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4070 Agriscience	Not Highly Qualified	Not Highly Qualified
<input checked="" type="checkbox"/> 4098 Other agriculture and Natural Resources	Not Highly Qualified	Not Highly Qualified
<u>Art</u>		
<u>Business Education - Marketing</u>		

Secondary

Not Highly Qualified

Not Highly Qualified

Coursework

Exam Option

HOUSSE

National Board Certification

VPSS Option

- Alternatively, multiple subject codes can be selected and updated en masse by selecting from the top list box
- Click Save at the bottom of the page when done

HQT status in SPSIS

- CDE/CALPADS terminology **non-classroom** based staff assignment = **non-teaching** staff assignment
- Only non-classroom based staff assignments are to be reported to CALPADS outside of course data
- Percent time spent is no longer required for each assignment, but only per job classification
- Staff may have multiple job classifications and non-classroom based assignments fall under job a specific job classification

Job Classification & Staff Assignment Requirements

Job Classifications & Non-Classroom Assignments



Joe Admin	Staff Number: <u>12353</u>	Contact Phone:
--	Gender: <u>M</u>	Work E-Mail:
	Job Classification: <u>Administrator</u>	

[+ Add a new job classification](#)

Administrator (60% FTE) Edit	(CALPADS: 0301) Principal
	(CSIS: 1011) Other self-contained classroom assignment (not single-subject)

Teacher (50% FTE) Edit	No non-classroom assignments linked to this job classification
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* Assignments in grey are historical and shown only for reference and will be removed in the future

- Assignments tab now holds Job Classifications and non-classroom assignments under those classifications
- Example above shows a principal who also is a 50% FTE teacher

Job Classification & Staff Assignment Requirements

- To add a job classification and assignments under that classification, click Add a new Job Classification

site home | Administration | School | Teacher Pages | Parents - Students | help | Logout

Search | List | Staff Info | Credentials / NCLB | Employment | Assignments | Dashboard

Job Classifications & Non-Classroom Assignments

Add staff picture	John Frist	Staff Number: 1	Contact Phone:
	1847 Foo St.	Gender: M	Work E-Mail: my@work.com
	Nowhere, AK 91837	Job Classification:	

[+ Add a new job classification](#)

No Job classifications have been set for this staff member

* Assignments in grey are historical and shown only for reference and will be removed in the future

- Select Job Classification, and FTE percentage

Job Classifications & Non-Classroom Assignments

Add staff picture	John Frist	Staff Number: 1	Contact Phone:
	1847 Foo St.	Gender: M	Work E-Mail: my@work.com
	Nowhere, AK 91837	Job Classification: Teacher	

Add Job Classifications and Non-Classroom Assignments

Job Classification:	Pupil services
FTE Percentage:	75 %

Select all non-classroom assignments for this staff member under this job classification and click Save when done

Job Classification & Staff Assignment Requirements

- Check all related functions (non-classroom based) under the selected classification


<input type="checkbox"/> 0126 Admin other program	<input type="checkbox"/> 0199 Admin advanced placement	<input type="checkbox"/> 6014 Day to Day substitute teacher - permanent emp.
<input type="checkbox"/> 0128 Admin elementary	<input type="checkbox"/> 0202 Psychologist	<input type="checkbox"/> 6017 Resource teacher (not instructing students)
<input type="checkbox"/> 0129 Admin reading/language arts	<input checked="" type="checkbox"/> 0203 Psychometrist	<input type="checkbox"/> 6019 Beginning teacher support and assessment (BTSA)
<input type="checkbox"/> 0130 Admin foreign languages	<input checked="" type="checkbox"/> 0204 Teacher Librarian	<input type="checkbox"/> 6000 Department chair
<input type="checkbox"/> 0131 Admin mathematics	<input type="checkbox"/> 0205 Social worker	
<input type="checkbox"/> 0132 Admin science	<input type="checkbox"/> 0206 Nurse	A teacher librarian can do the following:1) instruct pupils in the choice and use of library materials;2) plan and coordinate school library programs with the instructional programs of a school district;3) select materials for school and district libraries;4) coordinate or supervise library programs at the school site, district or county level;5) plan and conduct a course of instruction for those pupils who assist in the operation of school libraries;6) supervise classified personnel assigned school library duties; and 7) develop procedures for and management of the school site and district libraries.
<input type="checkbox"/> 0133 Admin social sciences	<input type="checkbox"/> 0209 Other n	
<input type="checkbox"/> 0134 Admin art/music	<input type="checkbox"/> 0211 Special	
<input type="checkbox"/> 0135 Admin health	/hearing	

Cancel Save

- Click Save when Done 

Job Classifications & Non-Classroom Assignments

Add staff picture	John Frist	Staff Number: <u>1</u>	Contact Phone:
	1847 Foo St. Nowhere, AK 91837	Gender: <u>M</u>	Work E-Mail: <u>my@work.com</u>
		Job Classification: <u>Teacher</u>	

 [Add a new job classification](#)

Pupil services (75% FTE)	Edit	(CALPADS: 0203) Psychometrist
		(CALPADS: 0204) Teacher Librarian

* Assignments in grey are historical and shown only for reference and will be removed in the future

Job Classification & Staff Assignment Requirements

- All existing job classifications, staff assignments, HQT statuses will be converted to the new format
- Any course codes that were a part of the latest CSIS data dictionary but are no longer in CALPADS code sets will still appear in the SIS with a gray background for reference
- Changes covered will be made available Friday Dec. 18
- Existing security permissions will automatically be carried over to the new pages/areas

Conversion Notes and Availability



Questions