

School Pathways SIS

Creating a Curriculum (assignments) in Learning Centers

This manual describes the process of creating a curriculum that can be used over and over and by other teachers. Each curriculum can be modified by the user at the time of assigning.

1. Go to www.schoolpathways.com
2. Click on SP SIS Clients
3. Click on Learning Centers
4. Add your user name, password, and horizon to login in.
5. Click on your area classes.
6. Go to Management
7. Click on List Curriculum/Create New Curriculum
8. Now you do one of two things:
 - A. Find the curriculum in the list (find them quicker if they've been labeled with PLA, AUB or EG - or search for the owner of the course).
 - a.) If adding/editing modules already in existence, find your course and click on TEXT PROPERTIES. Then jump to #10 below!
 - B. Click on Create New Curriculum (top left of page).
 - b.) If creating a new curriculum, set the Properties by
 1. naming the curriculum - add your center initials PLA? AUB? like Algebra 1 (EG),
 2. Choose the category (Language Arts? Electives? Visual and Performing Arts?).
 3. Leave the curriculum code blank
 4. Choose the owner's name.
 5. IF using a text, name the textbook here so others will know.

6. Choose the grade levels.
7. Click Save and Edit Curriculum to start adding assignments to your curriculum.

WORKING WITH YOUR CURRICULUM

9. You can import an entire book's lesson plan (assignments) into your class and then edit the assignments:
 - A. Import ReportWriter Course
 - a.) Choose the category, grade level, range (global is a School Pathways' course), and click Update.
 - b.) Find the book you want to import and click IMPORT.
10. OR - you can create modules of your own liking. Just click on ADD NEW MODULE
11. Name your module. When adding module objectives and assignments, skip a space between each objective and between each assignment. See sample below.
 - A. Click CONFIRM when you complete the module.
 - B. Either Go Back and Edit (did you spell a word wrong?) OR Save As Is.
 - C. You can also Delete (DEL) a module or add Standards to a module.

TEMPLATE FOR CREATING A COURSE IN THE WEB.

Each module can be set as one week, one month (learning period) or to your liking. Name a module, list your objectives (goals) leaving a line space between each objective, and list your assignments, leaving a line space between each assignment. Use the following as an example and then create your class below.

Module 1: The Writing Process

Objectives:

Learn how to write a well written paragraph.

Examine the traits of good writing: organization, word choice, sentence fluency, voice, and ideas.

Understand the components of a narrative essay.

State Standards: 3.2.2, 3.2.4, 3.4.6

Assignments:

Practice writing effective sentences.

Write a three paragraph draft essay with a topic sentence.

Review and critique essay in class with peers.

Module 2: Narrative Essays

Objectives:

Discuss and review the components of the draft essays written

Review narrative essay components

Assignments:

Complete your final draft of the narrative essay.

Read your final essay in class.

State Standards: 3.2.2, 3.2.4, 3.4.7

Now you create your own

Module 1:

Objectives:

State Standards:

Assignments:

Module 2:

Objectives:

State Standards:

Assignments:

Module 3:

Objectives:

State Standards:

Assignments:

Add more if needed!!